

Reporting back to the winter semester 2020/21

Period of reporting back: **15 August 2020 until 15 September 2020**

The reporting back is effected by the **payment** of the semester fee **in due time**. (The date of the crediting on our fee account is considered the date of reporting back – Please consider the bank handling times!)

Bank connection: **Empfänger (recipient):** Hochschule Anhalt
 Bank: Deutsche Bundesbank
 IBAN: DE3581000000081001539
 BIC: MARKDEF1810

Verwendungszweck

(purpose):

Matriculation No. _ RM20202 _ name, first name

(_ = empty space, RM = Rückmeldung (reporting back), the year is followed by a "1" for the summer semester and a "2" for winter semester)

Note: In the transfer slip, the **matriculation number** must be **written left-aligned** and without any gaps to indicate the purpose. Only by this, the automatic assignment of your semester fee and so your reporting back is ensured.

Semester amounts:	Fee for Studentenwerk (per semester)	80 EUR
	Fee for Studentenschaft (per semester)	6 EUR

Additional

Semester amounts:	Master Landscape Architecture	500 EUR
	Master International Trade	800 EUR
	Master Immobilienbewertung	230 EUR
	Master Design Research	1250 EUR
	Master Dessau International Architecture	850 EUR
	Master Architecture (DIA)	850 EUR
	Master Monumental Heritage	500 EUR
	Master Monumental Heritage (enrolled from winter semester 2017/18)	750 EUR
	Master Architectural and Cultural Heritage	750 EUR
	Master Integrated Design (enrolled from winter semester 2017/18)	800 EUR

The **deadlines** must be **urgently** complied with! Delayed reporting back is possible during the prolonged period. In the case of delayed reporting back, **a fee of 15 EUR** must be paid.

The **prolonged period** for reporting back to the winter semester 2020/21 ends on **30 September 2020**.

Any payment of the semester fee after such prolonged period might be a cause for **your cancellation from the university register**.

Notes:

- You can check through the ssc-studentportal whether your transfer has been correctly booked. In case of irregularities, please contact your Student Services Center.
- The study registration can be printed after the reporting back (approx. one week after the transfer) through the ssc-studentportal, or collected from the Student Services Center; the chip card can be validated at this time too.
- The student ID cards can be mailed to you when you have sent us an **addressed and stamped envelope**.
- **Changes of names** must be immediately notified at the Student Services Center.
- **Changes of addresses** can be entered through the ssc-studentportal, or must be notified at the Student Services Center.
- Should you change your **health insurance scheme** during the semester the insurance certificate of the new health insurer must be presented to the Student Services Center at the time of the next reporting back at the latest.
- On **application**, you may be exempted from the obligation to pay the fee
 - when you are granted leave because of a sickness
 - when you are granted leave because of pregnancy
 - in the case of a study abroad or a stay abroad in support of your study.

Your's Student Services Center